Welcome to UC Santa Barbara!

Please sign in below according to your last name.
UC SANTA BARBARA

New Employee Orientation
AGENDA

1. Business
2. Ice Breaker
3. Ice Breaker
4. Ice Breaker
5. Ice Breaker
6. Ice Breaker
7. Ice Breaker
8. Ice Breaker
9. Ice Breaker

Why is it that nothing ever gets done at these meetings?
Overview of the UC System

- 10 campuses, 5 medical centers, 3 national laboratories
- 600 graduate degree programs
- 150 academic disciplines
- 430,000 jobs supported

The only world-class public research university for, by and of California.
UC Mission

Teaching - Improving job skills and enhancing the lives of Californians

Research - UC's research has been vital in the establishment of the Internet and the semiconductor, software and biotechnology industries in California, making substantial economic and social contributions.

Public Service – Active public school partnerships

"The distinctive mission of the University is to serve society as a center of higher learning, providing long-term societal benefits through transmitting advanced knowledge, discovering new knowledge, and functioning as an active working repository of organized knowledge."
The University of California opened its doors in 1869 with just 10 faculty members and 38 students.

Today, there are more than 250,000 students enrolled in the UC System.

Annual operating budget of more than $36 billion

More than 1.7 million alumni around the world

UC employs about 190,000 faculty and staff
5 Medical Centers

- Specialize in complex care

- UC provides half of all transplants and one fourth of extensive burn care in California

- UC operates five level 1 trauma centers - often providing the only trauma care in the region
UC National Laboratories

✓ The Regents of the University of California manage and operate three U.S. Department of Energy (DOE) national laboratories.

✓ Operations include: environment, Safety and Health (ES&H); Environmental Restoration and Waste Management (ERWM); Information Technology; Nuclear Operations; Project, Facilities, Infrastructure and Construction Management; and Safeguards and Security.
In its 2018 listing of the “Top 30 Public National Universities” in the country, U.S. News & World Report has ranked UC Santa Barbara No. 5.
The Office of the President is the systemwide headquarters of the University of California, managing its fiscal and business operations, and supporting the academic and research missions across its campuses, labs and medical centers.

Located in Oakland, California
“UC is the gold standard. Together, we must ensure that this standard is upheld.” - Janet Napolitano
President Janet Napolitano

✓ The 20th president of the University of California; took office on Sept. 30, 2013.

✓ Consults with the Chancellors and Academic Senate regarding the University’s educational and research policies

✓ Makes recommendations to The Regents concerning the academic plans of the University and the campuses
Welcome to Our Beautiful Campus!
Part of the decommissioned Marine air training base in Goleta was offered to the Regents of UC.

The main campus of UCSB was purchased for $10. Some buildings of the base were converted into classrooms.
UCSB moved to Goleta (1954)
1,883 students
Then & Now
Many of our buildings and campus landmarks today are named after early UCSB supporters, patrons, and faculty.

Thomas M Storke

A journalist and U.S. senator who resided in Santa Barbara and helped found UCSB. He also contributed funds to the building of the tower and the Storke Communications Plaza.
1959, Samuel Gould was UCSB’s first chancellor.

The School of Engineering, College of Letters & Science, Graduate Division, and Graduate School of Education were established while Gould was chancellor.
To date, a total of 61 faculty and researchers affiliated with the University of California have won 62 Nobel Prizes.

UC Pride

No public university has won more Nobel Prizes than the University of California.
Nobel Prize Winners

Herbert Kroemer
2000 Nobel Prize in Physics

Alan J. Heeger
2000 Nobel Prize in Chemistry

Shuji Nakamura
2014 Nobel Prize in Physics

Walter Kohn
1998 Nobel Prize in Chemistry

David J. Gross
2004 Nobel Prize in Physics

Finn E. Kydland
2004 Nobel Prize in Economics
UCSB Alumni

Logan Green - CEO
B.A. Business Economics 2006

Nick Swinmurn - Former CEO
B.A. Film Studies 1995

Anders Dahlvig - Former CEO
M.A. Economics 1982

Former CFO: Richard Nanula
B.A. Economics 1982

Lyft
Zappos
The Walt Disney Company
IKEA
Dante Di Loreto

Two-time Emmy Award winner; producer for Glee and American Horror Story. B.A. in 1970s

Steve Aoki

Electro house musician, record producer, and founder of Dim Mak Records. B.A. Feminist Studies and Sociology
UCSB Alumni

Representative Lois Capps

Harris Faulkner
Fox Newscaster, winning six Emmy Awards for her work. A motivational speaker, writer, and philanthropist. B.A. Mass Communications 1987
UCSB Workforce

Non-Academic Staff
- Student Workers: 3,967
- Career & Contract: 3,477

Academic Personnel
- Faculty: 1,191
- Academic Staff: 2,721

Total Headcount: 11,356

As of 2018
UCSB Colleges & Schools

Three Colleges

College of Letters & Science

One Professional School

UC Santa Barbara engineering

Bren School of Environmental Science & Management

One Graduate School

The Gevirtz School Graduate School of Education
As you begin your new career it is important to know that you will be working within a highly complex organizational structure.
Our UC Leadership

Janet Napolitano
President of the University of California

Henry Yang
Chancellor of UC Santa Barbara
UCSB Divisions/Dept. Org Charts

For more information on departments and staff reporting into these divisions, visit the UCSB Office of Budget and Planning website.

David Marshall  
Academic Affairs  
Executive Vice Chancellor

Joseph Incandela  
Office of Research  
Vice Chancellor

Garry Mac Pherson  
Administrative Services  
Vice Chancellor

Margaret Klawunn  
Student Affairs  
Vice Chancellor

Chuck Haines  
Finance & Resource Management  
Asst. Chancellor

B. Colgate  
Associate Vice Chancellor, Development

J. Longbrake  
Associate Vice Chancellor, External Affairs
To find the contact info of someone at work, you can use the UCSB Staff & Faculty Directory website.
# WHAT POLICIES APPLY TO YOUR POSITION?

**Policy Covered**

**Staff**

**PERSONNEL POLICIES FOR STAFF MEMBERS (PPSM)**

**Represented Staff**

**UNION CONTRACT**

**What’s covered?**

- Salary
- Hours of Work
- Overtime
- Vacation
- Sick Leave
- Leaves of Absence
- Probationary Period
Welcome to Policies & Guidelines

University of California staff employees in non-represented titles are covered by both Systemwide Personnel Policies for Staff Members (PPSM) and the campus’ implementing procedures known as Local PPSM. In combination, these policies and procedures are designed to inform non-represented employees about the expectations and entitlements of the University with regard to their employment.

Represented employees are covered by collective bargaining agreements and not PPSM.

Useful Links
- Systemwide Personnel Policies for Staff Members (PPSM)
- Understanding UC Policies & Procedures
- UC Office of the President Policy Home Page
- UCSB Campus Policies & Procedures
- UCSB Academic Personnel Policies

Overview
- Types of Appointments
- Employment
- Compensation
- Leaves
- Separation Actions
- Complaint Resolution
- Benefits
- Career Management
- Compensation
- Disability
- Employee Services
- Employment
- Labor Relations
- PPS • UC PATH
- Training
Academic Personnel Manual
The Academic Personnel Manual (APM) contains policies and procedures pertaining to the employment relationship between an academic appointee and the University of California

Red Binder
The Red Binder is the policies and procedures manual for academic employment at UCSB.

Appointment & Promotion
Recruitment
Benefits & Privileges
Salary
Leaves & Additional Compensation
Access & Conduct
REQUIRED TRAINING AT UC
Substance Abuse Training

As a part of UCSB’s efforts to promote and maintain safety & well being, we would like to introduce you to our UC Policy on Substance Abuse and Implementing Guides. Please visit www.policy.ucsb.edu/policies/policy-docs/substance-abuse.pdf for the full text of the policy including the definition of substances, health risks, counseling services, etc.

Compliance & Conflict of Interest for Researchers Briefing / General Compliance Briefing (Special requirements for employees involved with a federal grant or contract, etc.)

Cyber Security Training

UC Sexual Violence and Sexual Harassment Prevention Training

UCSB IS A SAFE ZONE!
Working at UC means helping to shape the quality of life for people throughout California and around the world. No other university does as much for so many.

People are what make UC great. UC strives to take good care of its employees and their families with good benefits, a stimulating and supportive work environment, and opportunities for professional growth and advancement.
Welcome to the UCSB Learning Center

The knowledge of all things is possible.

Leonardo da Vinci

Ready to take the path to better success and personal development? The UCSB Learning Center offers a wide array of training courses and certificate programs to help you on your way. Continuous learning and development is critical to maintaining excellence in your career and supporting the mission of our campus, now and in the future. We encourage you to explore all of the different tools and resources this site has to offer and consult with your supervisor on what programs and training courses would best help you reach your full potential.
The site you are trying to access requires you to sign in. Select your provider to login.

- HOME
- UCB
- LBNL
- UCSF
- UCSD
- UCSC
- UCSB
- UCR
- UCOP
- UCM
- UCLA
- UCI
- UCD

UC SANTA BARBARA Authentication Service

- UCSBnetID
- Password

LOGIN
Welcome to the UC Learning Center
Should you encounter any difficulties logging into the UCLC, or if you have problems while working on a training, please email info@learningcenter.ucsb.edu

### TRAINING ANALYSIS

This is a list of your required and recommended training. Use the View list to filter the activities that you see below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Code</th>
<th>Priority</th>
<th>Assigned Date</th>
<th>Due Date</th>
<th>Last Completed Date</th>
<th>Expiration Date</th>
<th>Assignment Type</th>
<th>Assignment Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>📑 eCourse: General Compliance Briefing: University of California Ethical Values and Conduct Certification</td>
<td>ETHICS-SB-ECO</td>
<td>4/2/2019</td>
<td></td>
<td>7/21/2019</td>
<td></td>
<td></td>
<td>Required</td>
<td>Assigned</td>
</tr>
</tbody>
</table>
CYBER SECURITY AT UCSB

Sam Horowitz, Chief Information Security Officer
YOU ARE THE TARGET!
(OF THE BAD GUYS)

- Data and computers belong to the university, but...
- You control the data that hackers want
- It’s easier to hack you than your computer
YOU HOLD THE KEYS

- Your UCSB NetID and Password are your keys
- Use strong passwords
- Do not share!
- Don’t use the same password for more than one site
- Be careful when clicking links
- Don’t open email attachments
- If in doubt ask the sender
RESOURCES

- http://security.ucsb.edu
- Cyber security training
- Your IT support staff
- Sam Horowitz, CISO
Next presenter begins at 10:05 a.m.
Balancing your personal and professional life is important. There are resources on campus and in the community that can assist you to improve your well-being by balancing all the important parts of your life — home, social and family relationships, work, finances, fitness, community and more.

- HR’s Role
- Employee Services
- Training & Educational Resources
- Transportation Options
- Getting Involved on Campus
- Campus Perks & Amenities
HR can help with guidance & assistance in the following areas:

- ASAP
- Benefits / Employee Services
- Compensation
- Employment
- Employee & Labor Relations
- Leave of Absence Counseling
- Training & Development
- Workplace Accommodations

Located on the 3rd floor of the Student Affairs Administrative Services Building (SAASB)
Open Mon-Fri 8:00-12:00 & 1:00-4:00

https://www.hr.ucsb.edu/contacts
Academic & Staff Assistance Program

ASAP counselors promote the emotional health and well-being of:

- Academic Personnel
- Faculty
- Staff
- Eligible Family Members

We assist individuals and departments in managing situations by providing:

- Consultation
- Counseling
- Psychological Wellness Training
- Threat Assessment & Management

CONFIDENTIAL For Appointments COST-FREE

805-893-3318
Office of the Ombuds

Offers confidential, impartial, and informal conflict management resource for the entire UCSB campus. Serves faculty, staff, students, and anyone with a UCSB-related concern.

Objectively listen to and discuss concerns

Help evaluate options and offer an impartial perspective

Facilitates communication

Coaches/teaches conflict management skills

Talking with the Office does NOT constitute formal notice to the University about the existence of a problem (you are speaking “off-the-record”)
Web-based portal that allows active UCSB faculty & staff to request a wide range of services and assistance from Human Resources.
Training & Educational Resources

Development & Education

UCSB Training Programs & Certificates

UCSB STAFF Self Paced Trainings
Training & Educational Opportunities

UCSB 2/3 Reduced Fee Savings

College of Letters and Science. School of Engineering. Creative Studies. Bren School of Environmental Studies and Gervitz School of Education

Early bird specials and 25% Discount for UCSB Staff & Faculty

Professional and Continuing Education

DILLING YANG Staff Scholarship Program

Scholarships of up to $500 per year granted to staff for registration and educational fees for courses, training and other learning opportunities offered at UCSB.
Manager & Supervisory Development

- Management Development Program (MDP)
- Management Skills Assessment Program (MSAP)
- S.M.A.R.T Classes

All Staff Development

- Supervisory Certificate Program (SCP)
- UC People Management Series & Certificate Program
- Academic Personnel Certificate Training
- Contracts and Grants Certificate

For more information please go to Training at:
www.learningcenter.ucsb.edu
unlimited access to

- 10,000+ Video tutorials
- From new software to business skills
- For work or for fun
- At home or in the office

Just go to http://www.learningcenter.ucsb.edu and log in with your UCSB NetID & password
My UC Career is a new online self-directed development portal available to all UC employees seeking to advance their career.

My UC Career provides employees with instant access to the following six self-paced modules:

- Begin Career Discovery
- Job Search
- Resume
- Tell Your Story
- Network and Research
- Pre and Post Interview
Transportation

Transportation Options

Complimentary Shuttles

On-Campus Alternatives

Electric Vehicles
Parking permits $8 daily or $37.50 a month, for long-term permits or $18.75 per month for long-term carpool discount permits.
Money saving pre-tax payroll deduction available to most Faculty/Staff.

For more information visit: [http://tps.ucsb.edu](http://tps.ucsb.edu)

**Transportation Alternatives Program (TAP)** offers subsidies to the modes below and up to 57 hours of complimentary parking per quarter.

Alternative transportation options for Staff and Faculty including:

- **Local Bus (MTD)- Goleta to Carpinteria**
- **Clean Air Express Bus - Santa Maria, Lompoc, Buellton**
- **Coastal Express Bus – Ventura & Oxnard**
- **Vanpool – Santa Maria to Thousand Oaks**
- **Carpool Matching and Discounted Parking Permits**
- **Amtrak Services – Simi Valley to Goleta**
MTD's Line 28 runs from the UCSB North Hall bus loop along El Colegio to Storke and around the perimeter of the Camino Real Marketplace to Hollister and back to UCSB.

To use the Line 28 service please show your current UCSB-Issued Photo ID to the bus driver.
Transportation & Parking Services

Additional alternative transportation support for staff and faculty includes:

- **Associated Students Bicycle Shop**

- **TAP Bicycle Program**

- **HOPR Bike Share**

- **Carshare by Zipcar** – **FREE to join and NO annual fee**
  Rent a car on campus by the hour or the day

**Public Safety Services**

- **CSO Safety Escort Service**
- 893-2000
UCSB Electric Vehicle Charging Stations

- Available in Lots 10, 18 & 22
- Several chargers at each lot
- Chargers cost $1 per hour
- Must have a Charge Point account to use (free)

More info at:
http://www.sustainability.ucsb.edu/ucsb-electric-vehicle-charging-stations/
Getting Involved

- Newsletters
- Mentorship
- Campus Committees
Staff Edition

Calling all UCSB Staff!

Subscribe to the new weekly newsletter made just for you! (current S-list members need not re-subscribe)

Receive Important information about:

- Campus events and activities
- Staff organization announcements
- Staff specific opportunities
- D-list emails

How

1. Send an email to listserv@listserv.ucsb.edu
2. Enter SUBSCRIBE SLIST-L into the body of the email
3. Do not include any other text or signatures

On January 22, 2016, every member who has subscribed to the Gaucho Voice (including current subscribers) will automatically be entered to win a prize! Prize winners will be contacted directly and will be announced via notice on Gaucho Voice – Staff Edition.

Spread the Word!

“Giving Staff a Voice on Campus! Olé!”
GAUCHO MENTOR CONNECTION
A Mentorship Program for UCSB Staff

WHO WE ARE
Gaucho Mentor Connection is a volunteer mentorship program that is designed to pair experienced UCSB staff from all campus units with colleagues who are seeking to develop themselves professionally.

HOW WE DO IT
- Specialized Matching Process
- Quarterly Mixers
- Suggested Lynda.com Trainings
- Book Recommendations
- Guided Activities
- Online Support Groups

Applications Open Late July!

gauchomentor.staffassembly.ucsb.edu

Contact us!
gaucho.mentor@gmail.com
LEADERSHIP & SERVICE OPPORTUNITIES FOR STAFF

• Administrative Management Professionals (UCAMP) - http://www.uc-amp.org/
• Asian Pacific Islanders Staff Alliance (APIA)
• Chancellor’s Staff Advisory Council (CSAC)
• Eucalyptus - LGBTQ Faculty and Staff Resource Group
• LGBTQ Staff/Faculty Mentoring Program (to mentor undergraduates)
• LUNA- Latinx UCSB Networking Association - www.facebook.com/LUNA.UCSB
• Professional Women’s Association
• Staff Assembly
• Toastmasters – Public Speaking Skills, meets on campus at lunch
• Trans* Task Force-Dedicated to making UCSB a more welcoming place for transgender people.
• United Way
CHAMPIONS OF DIVERSITY

Departments and Centers that provide services for Students, Staff and Faculty:

- Veteran Resource Center *
- Undocumented Student Services
- Educational Opportunity Program and Cultural Resource Centers
- Multicultural Center *
- Campus Advocacy Resources and Education (CARE) *
- Alcohol and Drug Program
- Counseling and Psychological Services (CAPS)
- Workplace Accommodations*
- Disabled Students Program (DSP)
- Resource Center for Sexual and Gender Diversity (RCSGD) *
- Office of International Students and Scholars (OISS)
- Women’s Center
- Non-Traditional Student’s Center

*Denotes services that are provided for staff and faculty in addition to students. While the other services are for students only, they can provide education to staff who work with students on how to best assist them.
Perks & Amenities

Perks & Activities

UCSB

Amenities

Entertainment & Dining
2019 HOLIDAYS

New Year’s Day
Martin Luther King Jr Day
Presidents Day
Cesar Chavez Day
Memorial Day
Independence Day
Labor Day
Veterans Day
Thanksgiving Day
Day after Thanksgiving
Christmas Eve
Christmas
New Years Eve
Staff Celebration Week celebrates the hard work and achievements of UCSB staff. Held annually in the Spring.

**Activities include:**
- Ice Cream Social
- Food Trucks at Lunch Time
- R.E.E.F Touch Tank Tours
- Storke Tower Tour
- Staff Social, Drawing & Craft Bazaar
- Chancellor’s Luncheon
Wellness Amenities

Classes for Staff and Faculty
Our certified fitness instructors lead regular fitness classes for UCSB faculty and staff. The program is designed specially for needs of campus employees.

Amenities
- Recreation Center Membership
- Passport Services
- Leisure Review
- Personal Training
- Fit Squad
- Youth Programs and Summer Camps

Community Supported Agriculture
Something Good Organics provides SB with locally grown, organic produce. Delivery is available in Goleta. Prices range from 25-35/week.

- Large Box
- 35/Week
- ~15 Items
Children’s Center

Open year-round
7:30 – 5:30 Monday through Friday, more than 200 children, ages 3 months to 5 years. There are facilities on campus as well as off campus in Isle Vista

My Family Resources

Myfamily.ucsb.edu provides a centralized location for parents, and others, to find information on child, youth, older adult, and family services. Select one of the following options to see a comprehensive list of policies and resources relevant to each role at UCSB.

https://www.myfamily.ucsb.edu/
Housing Options

**Sierra Madre Apartments**
- Located at 505 Storke Road, about 1.5 miles from the UCSB Campus. 36 newly constructed Staff and Faculty Rental Apartments (unfurnished)

**UCSB Community Housing Office**
- One-stop resource for rental housing information and dispute resolution
- Experienced staff answer questions and provide guidance regarding rental rights and responsibilities
- Services available to students, faculty, staff, and property providers

**Coastal Housing Partnership**
- A non-profit organization dedicated to serving the community by assisting local employees with their home buying needs.
Access card serves as your Library card for borrowing books & Interlibrary Loan

24/7 off-campus access to electronic journals & databases

Bookable study & meeting spaces
Subject librarian experts for teaching & consultation
Dedicated Faculty Study

Interdisciplinary Research Collaboratory for data research & curation

Special Research Collections: old and rare primary source material

Listening rooms in Music Library
Free events & exhibitions, including campus-wide UCSB Reads
Campus Amenities - UCEN

Access Cards for Staff and Faculty

To use at the Recreation Center, Library, as a debit card on campus, and much more.

University Center (UCen)

Includes the Bookstore, Post Office, Food Court, ATM, Cashier’s Office, Florist, Photocopy Service, and more.

SB Printer.com

The Hub

Post Office

UCSD Bookstore
Campus Dining

Enjoy a variety of dining options at the UCEN
- Jamba Juice
- Romaine’s
- Panda Express
- Root 217
- Wahoo’s Fish Tacos
- Santorini
- Subway

Around Campus
- Coral Tree Café (ATM)
- Courtyard Café (in CNSI building)
- Die Bretzel
- Wahoo’s Cart
- Subway at the Arbor
- Woodstock's at the Arbor
- The Corner Store
- Summit Café in the Library

The Club
Increased dining and meeting space capacity, outdoor terrace and 30-room guesthouse expansion.

Satellite location at the UCEN during renovation
Opened January 2017
Dining on Campus Map
As a member of the UCSB staff community, you have the opportunity to take advantage of many campus activities and programs, as well as get involved in one or more of our many staff organizations. We encourage you to get connected, get engaged and get involved with UC Santa Barbara!

https://www.hr.ucsb.edu/current-employees/getting-connected

New Employee Welcome Pages
Resources for your first few weeks and beyond

https://www.hr.ucsb.edu/new-employees
Thank you again for taking the time to learn more about UCSB and the UC System.

How did we do? Please log on and answer a short survey:

https:// surveymonkey.com/r/ ucsbneo

Benefits 1:00- 4:00 after lunch