

VACATION ACCRUAL

This chart complies with PPSM Absence From Work Policy 2.210.

Please consult with the applicable collective bargaining agreement for represented employees.

Consult biweekly and monthly factor leave accrual charts for specific accrual calculations per pay cycle:

http://www.hr.ucsb.edu/sites/www.hr.ucsb.edu/files/docs/pps_path/Vac_and_Sick_leave_accrual_table.pdf

PSS/99 **	Accrual Code	Years of Qualifying Service	Approx Vacation Days Accrued Per Year	Approx Hrs/Mo Pay Period	Approx Hrs/BW Pay Period	Maximum Accrual
	A	Less than 10	15	10	4.5	240
	B	10 but less than 15	18	12	5.5	288
	C	15 but less than 20	21	14	6.5	336
	D	20 or more	24	16	7.5	384

MSP/SMG	Accrual Code	Years of Qualifying Service	Approx Vacation Days Accrued Per Year	Approx Hrs/Mo Pay Period	Approx Hrs/BW Pay Period	Maximum Accrual
	B	Less than 5	18	12	n/a	288
	C	5 but less than 10	21	14	n/a	336
	D	10 or more	24	16	n/a	384

**Professional and Support Staff who were in the Administrative & Professional Staff Program (APS) as of June 30, 1996 and have not experienced a break in service of four or more months, accrue vacation leave as follows:

APS	Accrual Code	Years of Qualifying Service	Approx Vacation Days Accrued Per Year	Approx Days/Mo Pay Period	Approx Hrs/BW Pay Period	Maximum Accrual
	H	Less than 10	18	1.50	5.5	288
	C, J	10 but less than 15	21	1.75	6.5	336
	D, K	15 or more	24	2.00	7.5	384