Medical plan changes after the end of Open Enrollment

Announcement posted on Thursday, December 12 2013

If you find that you have defaulted into a medical plan or selected a plan that is not the one you want for 2014, please review the following instructions and resources to select a different plan. UCSB staff and faculty may change to a different medical plan until March 31, 2014.

How to change your 2014 medical plan

Submit a [UPAY 850 Enrollment Form](#) to the Benefits Office by Monday, March 31, 2014 to enroll in a different medical plan.

**Section 1** – Enter your personal information

**Section 3** – In Change column, select Other

**Section 3** - Comments:

- Write “Change after Open Enrollment.”
- Write whether or not you have used medical or drug services in 2014:
  
  “Medical or drug services used on (date).”
  OR
  “No medical or drug services have been used in 2014.”

**Section 4**: Select the medical plan in which you want to enroll.

**Section 7**: Enter the information for ALL eligible family members you want enrolled in the medical plan.

If you are enrolling in Health Net Blue & Gold HMO or Kaiser HMO, enter the Primary Care Physician for each family member. This is not required if you are enrolling in UC Care, Blue Shield Health Savings Plan or Core

**Section 8**: Sign and date the form

Submit the UPAY 850 form to the Benefit Office

Office Location: Human Resources/Benefits, SAASB 3101
Campus Mail: Human Resources/Benefits 3160
FAX: (805) 893-8645

If you have questions about completing this form, please contact Cynthia Del Rosario at 893-2489 or [Cynthia.delrosario@hr.ucsb.edu](mailto:Cynthia.delrosario@hr.ucsb.edu)

Effective date of the new medical plan

The effective date of the new plan will depend on whether or not you or your enrolled family members have had medical and/or prescription drug services prior to submitting the UPAY 850 form. If you or a family member use services, the rules and costs of the plan you are in at the time of the service will be applied to the service.
For example, if in January you are in UC Care and see a Tier 2 physician, the cost for those services will be applied to the deductible and 20% coinsurance. If you submit a UPAY 850 to change plans after you receive services, the earliest you can be in the new plan is February 1.

Use the following chart to determine the effective date for your new medical plan. The UPAY 850 enrollment form must be received by the Benefits Office on or before March 31, 2014:

<table>
<thead>
<tr>
<th>Medical and/or Drug Services</th>
<th>Effective date of new plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>No services in 2014</td>
<td>January 1, 2014</td>
</tr>
<tr>
<td>Medical and/or drug services received in January 2014</td>
<td>February 1, 2014</td>
</tr>
<tr>
<td>Medical and/or drug services received in February 2014</td>
<td>March 1, 2014</td>
</tr>
<tr>
<td>Medical and/or drug services received in March 2014</td>
<td>April 1, 2014</td>
</tr>
</tbody>
</table>

Please note: It will take 30-60 days for the insurance carrier to update their membership system and mail ID cards.

If you have questions about the effective date, please contact Gabe Suarez at 893-4662 or Gabriel.suarez@hr.ucsb.edu

Payroll adjustments for new monthly premiums

Your paycheck will have the deduction for the medical plan you defaulted in or selected during Open Enrollment. It will take 30-60 days for the medical plan deductions to be adjusted after the medical plan has been changed in the Payroll Personnel System by the Benefits Office.

Medical Plan Resources and Contacts

Medical Plan Contacts

At Your Service - Open Enrollment Website

Medical Plan Chooser

Medical Plan Costs

Workshop Presentation Slides

Medical Plan Comparison

Blue Shield Health Savings Plan

UC Care PPO

Local UC Care Providers:

- Sansum Clinic is now a UC Select (Tier 1) provider.
- The Cottage Hospital System is a Blue Shield Preferred (Tier 2) provider.
- Services by providers who are part of the Blue Shield PPO network will be paid at the Blue Shield Preferred (Tier 2) benefit level. Local Tier 2 providers include many (but not all) Santa Barbara Select IPA physicians and other independent physicians, Jackson Medical Group, Pacific Diagnostic Labs, Quest Diagnostic Labs, and Pueblo Radiology.
- Please check the UC Care provider directory or call the Blue Shield Concierge to confirm the participation of physicians and facilities important to you.

  Blue Shield Concierge: 1-855-201-2067

  UC Care website: [http://uc-care.org](http://uc-care.org)


  UC Care provider directory: [http://www.blueshieldca.com/uccareppo](http://www.blueshieldca.com/uccareppo)

**Blue Shield Health Savings Plan**

  Blue Shield & HealthEquity member services: 1-855-201-8375

  Blue Shield website: [http://www.blueshieldca.com/uc](http://www.blueshieldca.com/uc)


**Health Net Blue & Gold HMO**

  Member Services: 1-800-539-4072


**Kaiser HMO**

  Member Services: 1-800-464-4000

**Optum (behavioral health)**

  Access Code: 11280

  Member Services: 1-888-440-8225

  Optum website: [http://www.liveandworkwell.com](http://www.liveandworkwell.com)

**Announcements**

- Changing your medical plan after the end of Open Enrollment
  Announcement on At Your Service

- Changes after the end of Open Enrollment
  Announcement by Dwaine Duckett, Vice President of Human Resources – Office of the President

- Sansum to join Tier One of UC Care plan
  Announcement by Chancellor Yang