Agenda
Today’s Schedule

Overview
UC Pride
Organizational Structure
UC Policies and Mandated Training
Environmental Health & Safety
Staff Tools and Resources

Information for Virtual:
Union Representative Sessions
UC Health and Welfare Benefits
UC Retirement Benefits
Microphone Automatically Muted

Video Automatically Disabled

Questions & Answers

Break

HR Virtual Office Hours
Log in and Register on the Learning Center today!
https://www.learningcenter.ucsb.edu/

Navigate your first year as UCSB Staff and explore the vast opportunities and support services available to you and your newly hired colleagues.
The Big Reveal
FYE Courses To Look Forward To

Core Courses

• Professional Development: We’ve Got You Covered
• Get Moving with TPS: Exploring Transportation Alternatives
• Employee Services: Here for You
• Staff Groups: Get Connected, Stay Connected
• How to Maximize Your Performance

• Diversity, Equity & Inclusion
• Advantages of Employeeship

Elective Courses

• The Relationship and You: Working with Faculty
• Where Beauty Meets Brilliance: Looking Forward by Looking Back
Overview

UC and UCSB System
The distinctive mission of the University is to serve society as a center of higher learning, providing long-term societal benefits through transmitting advanced knowledge, discovering new knowledge, and functioning as an active working repository of organized knowledge. That obligation, more specifically, includes undergraduate education, graduate and professional education, research, and other kinds of public service, which are shaped and bounded by the central pervasive mission of discovering and advancing knowledge.
At-A-Glance
Facts and Figures

Education
• Total Enrollment: 280,380
• Alumni: 2.0 M
• Academic Disciplines: 160+
• Degree Programs: 800+

Faculty and Staff
• Total Employed: 227,700
• UC is the state’s 3rd largest employer
UC System
Campus Locations

1868
- UC Berkeley

1944
- UC Santa Barbara

Today
- 10 Campus Locations
- 6/10 Locations Ranked in the Top 50 US Universities
UC System
Medical Centers and National Laboratories

- 5 Medical Centers
- 5 Level 1 Trauma Centers
- 3 National Laboratories

- Centers specialize in Complex Care
  - Provide:
    - ½ of all transplants
    - ¼ of extensive burn care in California

- National Laboratories
  - The Regents of the University of California manage and operate U.S. Department of Energy (DOE) national laboratories
UC Office of the President
UCOP

Fast Facts

• Board of Regents

• Student Support

• Medical Centers

• Academic, Research and Public Service

• UC Workforce
Welcome to UCSB
Named Best Place to Work—three years running
Best Place to Work
UC Santa Barbara

UC Santa Barbara is honored to be named Best Place to Work for three years running

UC SANTA BARBARA
Where Beauty Meets Brilliance
UC Santa Barbara
History

UC Santa Barbara
Through the Years
A Timeline of UC Santa Barbara

1969
Raising a Landmark

1958
Hello, UCSB!

1954
New Digs

1998
Inaugural Nobel

1995
Rising Through the Ranks

1921
Pre-UC

1936
Olé!

1944
Entering the UC

Human Resources, Administrative Services Division
UC Pride
Distinguished Faculty and Alumni
UCSB Pride
Gaucho Legacy

#1
Green School

#7
Public National University

#10
National Institutes and Centers

#60+
Guggenheim Fellows
Distinguished Faculty
UC Santa Barbara

Walter Kohn
1998 Nobel Prize in Chemistry

Herbert Kroemer
2000 Nobel Prize in Physics

Alan J. Heeger
2000 Nobel Prize in Chemistry

Finn E. Kydland
2004 Nobel Prize in Economics

David J. Gross
2004 Nobel Prize in Physics

Shuji Nakamura
2014 Nobel Prize in Physics
Distinguished Alumni
UC Santa Barbara

• Creatives
  • Michael Douglas, Actor & Producer
  • Harris Faulkner, TV Journalist
  • Jack Johnson, Singer & Songwriter

• Public Service
  • Lois Capps, U.S. Congresswoman
  • Salud Carbajal, U.S. Congressman

• Explorers
  • Robert Ballard, Discoverer of the Titanic
  • Leroy Chiao, Space Shuttle Astronaut

• Big Business
  • Nick Swinmurn, Founder of Zappos.com
  • Logan Green, Co-Founder & CEO of Lyft

• Sports
  • Jason Lezak, Olympic Gold Medal, Swimming
  • Alan “Big Al” Williams, NBA Player
Strength in Numbers
UC Santa Barbara Workforce

Non-Academic Staff
- Student Workers: 3,967
- Career & Contract: 3,477

Academic Personnel
- Faculty: 1,191
- Academic Staff: 2,721

Total
11,356
Acclaimed Academic Programs
Colleges & Schools

Majors, Degrees & Credentials
- 200+ majors, degrees and credentials
- 90+ undergraduate majors
- 50+ graduate programs

Undergraduate Colleges
- College of Letters & Science
- College of Engineering
- College of Creative Studies

Graduate Schools & Programs
- Graduate Division
- Bren School of Environmental Science & Management
- The Gevirtz Graduate School of Education

Professional & Continuing Education
- Division of Professional and Continuing Education
- Technology Management Program
Organizational Structure
UC and UCSB
UC Leadership
Chancellor and President

Henry Yang
Chancellor, UC Santa Barbara

Michael V. Drake, M.D.
President, University of California
Where Do I Fit In?
Organizational Chart

Human Resources Org.
Chart
April 29, 2020

Cynthia Seneriz
Director
ADAN

Kathy Moret
Compensation Unit
Manager
ADAN

Jennifer Graham
Manager
ERL

Sofia Roberto
ERL Specialist
ERL

Lisa Phillips
ERL Specialist
ERL

Orlando Watts
ERL Specialist
ERL

Kathy Martin
Recruiter/Training Analyst
EMPL/TERING

Malinda Crawford
Manager
EMPL/TERING

Katherine Asad
Talent Acquisition
Supervisor
EMPL

Jane Moyes
Employee Engagement
Supervisor
EMPL

Rebecca Prusa
Health Care Facilitator

Lisa Romero
Manager
Employee Services (EES)

Tami Schmidt
Legal Admin
Supervisor

Karen Remains
Employee/Reid
Coordinator
ADAN

Elizabeth Dello
Workplace Accommodations Coordinator

Vanessa Anthony
Transitional Work Program (TWP) Coordinator

Sheila Minor
Work Life Coordinator

Patricia Mantia
AASP Manager
ADAN

Danielle Yepo
Leave Admins.
Coordinator

Cynthia Dal Rosano
HR Advisor, Asst.

Segio Fernandez
Leave Admin, Asst.

Amy Acosta
Position Management and WFA

Sarah Sato
Position Management and WFA

Melissa Cardero
Counsel Psychologist

Veronica Franco
Position Management and WFA

Edna Arellano
Position Management and WFA

Judy Flamagan
HR Administrative Asst
ADMIN

Karen Reynolds-Moreno
Position Management and WFA

Kate Quinodo
Office Manager
ADMIN

Student
Office Assistant

Student
Office Assistant

Human Resources, Administrative Services Division
UC SANTA BARBARA
UCSB People Finder
https://www.ucsb.edu/directory

Search for:
Faculty and Staff

- Name
- Email Address
- Department

Submit

Search for:
Faculty and Staff

- Name
- Email Address
- Department

Submit

Search for:
Faculty and Staff

- Name
- Email Address
- Department

- Human Resources

Submit

Search for:
Faculty and Staff

- Name
- Email Address
- Department

Use the drop-down tab to find department names

SEARCH FOR NEW CONTACTS BY: FIRST AND/OR LAST NAME EMAIL ADDRESS OR DEPARTMENT
UC Policies and Mandated Training

UCSB Learning Center
# UCSB Personnel Policies

## Non-Represented, Represented Employees & Faculty

### Non-Represented Staff

**Personnel Policies for Staff Members (PPSM)**
- Salary
- Hours of Work
- Overtime
- Vacation
- Sick Leave
- Leaves of Absence
- Probationary Period

### Represented Staff

**Union Contract**
- Salary
- Hours of Work
- Overtime
- Vacation
- Sick Leave
- Leaves of Absence
- Probationary Period

### Faculty Member

**Academic Personnel Manual (APM) & Red Binder**
- Salary
- Leaves of Absence
- Appointment & Promotion
- Recruitment
- Benefits & Privileges
- Access & Conduct
- Additional Compensation
Welcome to Policies & Guidelines

University of California staff employees in non-represented titles are covered by both Systemwide Personnel Policies for Staff Members (PPSM) and the campus' implementing procedures known as Local PPSM. In combination, these policies and procedures are designed to inform non-represented employees about the expectations and entitlements of the University with regard to their employment.

Represented employees are covered by collective bargaining agreements and not PPSM.

Useful Links
- Systemwide Personnel Policies for Staff Members (PPSM)
- Understanding UC Policies & Procedures
- Policies Governing Workplace Conduct
- UC Office of the President Policy Home Page
- UCSB Campus Policies & Procedures
- UCSB Academic Personnel Policies

Additional University Policies
- Policies Governing Workplace Conduct
- UC Office of the President Policy Home Page
- UCSB Campus Policies & Procedures
- UCSB Academic Personnel Policies
Required Training
Learning Center

**Required**
- Substance Abuse Policy and Implementing Guidelines
- Ethical Values and Conduct

**Job-Specific**
- Refer to your Learning Center “Required Training” tab

**Safe Campus Community**

- [No Guns]
- [No Drugs]
- [No Smoking]

Human Resources, Administrative Services Division

UC SANTA BARBARA
How to Complete Required Training
Learning Center
Cyber Security in the Workplace

Sam Horowitz, Chief Information Security Officer (CISO)
Kip Bates, Associate Chief Information Security Officer
Data and computers belong to the university,

but...

you control the data that hackers want,

and

it’s easier to hack you than your computer.
You Hold the Keys
Cyber Security

UCSB NetID and Password

• Use strong passwords
• Do not share
• Do not use the same password for multiple sites

Be Careful

• When clicking links
• Do not open email attachments
  • When in doubt, ask the sender
Resources

Cyber Security

UCSB Information Technology

• https://www.it.ucsb.edu/security

Learning Center

• Cyber Security Awareness Fundamentals

IT Support Staff

• Identify who supports your Department/Unit

ServiceNow Ticket

• https://ucsb.service-now.com/it
Take a Break
Resume at 10:15 AM
Safety in the Workplace
Environmental Health & Safety
Rick Alvarado, Injury and Illness Plan Coordinator
Stephanie Montano, General Safety Specialist
NEW EMPLOYEE IIPP & EH&S ORIENTATION
INJURY ILLNESS PREVENTION PLAN

CAMPUS IIPP

OVERARCHING CAMPUS HEALTH & SAFETY PROGRAM

APPLIED TO ALL CAMPUS EMPLOYEES

REQUIRES CUSTOMIZED WRITTEN DEPARTMENTAL PROGRAM LOCATED IN THE UCSB HEALTH & SAFETY BINDER

SEE SOMETHING  SAY SOMETHING  REPORT A HAZARD
INJURY ILLNESS PREVENTION PLAN

RESPONSIBILITIES

ADHERE TO SAFE WORK PRACTICES AND PERFORM YOUR JOB FUNCTION SAFELY

OBSERVE HEALTH AND SAFETY RELATED REGULATIONS, SIGNS, WARNING SIGNALS, DIRECTIONS, & ETC

BECOME FAMILIAR WITH BUILDING EMERGENCY PLANS & ASSEMBLY AREAS

PARTicipate in training & departmental safety meetings

REPORT ACCIDENTS, INJURIES OR POTENTIAL HAZARDS TO YOUR SUPERVISOR OR EH&S

KNOW identity of DSR & location of the department safety bulletin board

COOPERATE & ASSIST WITH INVESTIGATIONS OF WORKPLACE ACCIDENTS & INCIDENTS
INJURY ILLNESS PREVENTION PLAN

WHAT IS THE INJURY AND ILLNESS PREVENTION PROGRAM?
The IIPP is the most important health and safety regulation program on campus, and in California. The IIPP law is administered by the California Occupational Safety and Health Administration (Cal/OSHA). In short, this law requires employers to establish the following foundation safety program elements that apply to all workers regardless of their particular job duties:

1. Ensure that workers are trained in, and comply with, safe work practices
2. Inspect for and correct unsafe/unhealthy work conditions as soon as possible
3. Maintain documentation of all training and inspections
4. Encourage workers to report unsafe conditions (Hazard Reporting Form) without fear of reprisal
5. Communicate safety issues in a way that is understandable to all workers
6. Report and investigate all occupational injuries

Useful Links
OSHA's Form 300A: Summary of Work-Related Injuries and Illnesses for 2018
Cal/OSHA "Safety and Health Protection on the Job" poster must be displayed on appropriate safety bulletin boards in each department.

Hazard Reporting Form
UCB employees and students may use this form to report any unrecognized, or uncorrected safety issues to Environmental Health & Safety. EHS will investigate the safety issue to determine if mitigations are needed. Reports may be submitted anonymously if desired. Employees are advised that it would be illegal for an employer to take any action against an employee in reprisal for exercising their rights to report safety issues.

If you encounter problems submitting the form online, you can download a PDF version of this form [link] and submit it via campus mail (student Farr H-1 or office 128) or fax (510.642.6960).
INJURY ILLNESS PREVENTION PLAN

ACCIDENT & EXPOSURE INVESTIGATION PROCEDURES

CAMPUS INJURY REPORTING SYSTEM (INCIDENT REPORT) FOR ALL WORK RELATED INJURIES AND ILLNESS (SUPERVISORS MUST REPORT ALL WORK-RELATED INJURIES WITHIN 24 HOURS).

FOR SERIOUS OR LIFE THREATENING INJURIES CALL 911 (9-911 CAMPUS PHONE) AND SEEK MEDICAL TREATMENT IMMEDIATELY IF NECESSARY.

NON-SERIOUS SHOULD BE REPORTED TO SUPERVISOR OR WORKER COMPENSATION OFFICE PRIOR TO SEEKING MEDICAL TREATMENT USING THE 24-HOUR INJURY REPORTING HOTLINE.
INJURY ILLNESS PREVENTION PLAN

EMERGENCY INFORMATION FLIP CHART

CONTAINS INFORMATION ON:

RESPONDING TO VARIOUS CAMPUS EMERGENCY SCENARIOS

BUILDING SPECIFIC EMERGENCY INFORMATION PLAN SUCH AS

- EMERGENCY ASSEMBLY POINTS
- OTHER BUILDING SPECIFIC EMERGENCY INFORMATION
INJURY ILLNESS PREVENTION PLAN

ALERT.UCSB.EDU

UCSB Alert

**UCSB Alert** is an alert system that allows University Officials to contact you during an emergency by sending text messages to your:

- Email account (school, work, home other)
- Cell phone, smartphone and other handheld devices
INJURY ILLNESS PREVENTION PLAN

ERGONOMIC SERVICES TO STAFF & FACULTY

INDIVIDUAL OFFICE ERGONOMIC ASSESSMENTS

INDIVIDUAL NON-OFFICE ERGONOMIC ASSESSMENTS & JOB SPECIFIC TRAINING

ERGONOMIC DEPARTMENT & GROUP TRAINING

BACK CARE, SAFE LIFTING TECHNIQUE & BODY MECHANICS TRAINING

ERGONOMIC PRODUCT EVALUATION, RECOMMENDATION & WORKSPACE DESIGN
NEW EMPLOYEE IIPP & EH&S ORIENTATION
Services, Resources and Amenities

Work-Life Balance
HR Department
ServiceNow
Resources
Work-Life Balance

- **HR Role**
- **Employee Services**
- **Training and Educational Opportunities**
- **Transportation Options**
- **Get Involved on Campus**
- **Campus Perks and Amenities**
How to Request Assistance
UCSB ServiceNow
Employee Services
Academic and Staff Assistance Program (ASAP)
Office of the Ombuds
Academic and Staff Assistance Program
ASAP

Promoting the wellbeing of:

- Academic Personnel
- Faculty
- Staff
- Eligible Family Members

By assisting with confidential:

- Consultation
- Counseling
- Psychological Wellness Training
- Threat Assessment and Management

Code of Ethics:

- Confidential & Cost-Free

Email: asap@hr.ucsb.edu
Call (805) 893-3318

Academic & Staff Assistance Program
Find Direction
Office of the OMBUDS

Promoting the wellbeing of:
- Faculty
- Staff
- Students

By assisting with confidential:
- Consultation
- Mediation
- Facilitation
- Retreats
- Workshops

Code of Ethics:
- Confidential
- Informal
- Impartial
- Independent

Call (805) 893-3285, no email
Training and Educational Resources

Development and Education
Training Programs and Certificates
Self-Paced Training
Training and Educational Opportunities
Scholarships and Discounts

**UCSB 2/3 Reduced Fee Program**
- Apply for admission
- Submit HR ServiceNow ticket
- HR determines eligibility
- Registrar’s office applies credit

**UCSB Professional and Continuing Education (PaCE)**
- Register and save 25% on courses
- Eligible family can save 15%
- PaCE Scholarships up to $600

**Dilling Yang Staff Scholarship Program**
- Submit HR ServiceNow ticket
- Submit application
- Provide proof of payment
- HR issues reimbursement
- Complete evaluation form
Training and Educational Opportunities
Programs and Certificates

All Staff Development

• Supervisory Certificate Program (SCP)

• UC People Management Series and Certificate Program (UC PMCP)

Manager and Supervisory Development

• Management Development Program (MDP)

• Management Skills Assessment Program (MSAP)
“If you are not willing to learn, no one can help you. If you are determined to learn, no one can stop you.”

Zig Ziglar
American author, salesman, and motivational speaker

Always Be Learning
LinkedIn Learning

- Thousands of Courses
- Audio-Only Mode
- Custom Learning Paths
- Certifications
- Connect your LinkedIn Profile
- Expert Q&A

To log in, please visit: https://www.learningcenter.ucsb.edu/
Advance Your Career
My UC Career

• Begin Career Discovery
• Job Search
• Resume

• Tell Your Story
• Network and Research
• Pre and Post Interview

MY UC CAREER
Transportation

Transportation Options
Complimentary Shuttles
On-Campus Alternatives
Electric Vehicles
Transportation and Parking Services (TPS)
Permits

Parking Permits
$8 daily or $37.50/mo with payroll deduction

Carpool Permits
$18.75/mo

Transportation Alternatives Program (TAP)
57 hours of complimentary parking/quarter for those who commute to UCSB by foot, skateboard, bicycle, bus, carpool, vanpool or train.

For More Information
https://www.tps.ucsb.edu/
Transportation and Parking Services (TPS)  
On-Campus Alternatives

Additional Support

Associated Students  
Bicycle Shop
TAP Bicycle Program
Zipcar Car Share

Public Safety Services

CSO Safety Escort  
Service  
893-2000
Time to Take Charge
Electric Vehicle Charging Stations

UCSB Electric Vehicle Charging Stations

Available in Lots 1, 10, 18 and 22

Fee: by the kWh through ChargePoint or via permit for non-network trickle chargers

For More Information http://tps.ucsb.edu/
UCSB Shuttle
MTD Line 28

- UCSB
- El Colegio
- Santa Catalina Hall
- Phelps Road
- Camino Real Marketplace
Get Involved, Stay Involved

Newsletters
Mentorship
Campus Committees
Get Connected, Stay Informed
Gaucho Voice

   OR Send email to listserv@ucsb.edu
2. Enter SUBSCRIBE SLIST-L into the BODY of the email
3. Do not include any other text or signatures
4. Sit back and receive events, organization announcements and staff-specific opportunities!
Leadership and Service Opportunities for Staff

- Staff Assembly
- CSAC
  - Chancellor's Staff Committee
- UC AMP
  - University of California Administrative Management Professionals
- LUNA
  - Latinx UCSB Networking Association
- PWA
  - Professional Women’s Association
- YPN
  - Young Professionals Network
- APIA
  - Asian Pacific Islander Alliance
- ucsbBLACK
- LGBTQ Staff & Faculty Collective
- LGBTQ Mentoring Program
- Trans* Task Force
- Toastmasters
- United Way
- Military Staff Association

Human Resources, Administrative Services Division

UC SANTA BARBARA
Gaucho Mentor Connection (GMC)
Professional Development, Networking, and Skill Acquisition

Gaucho Mentor Connection is a year-long program that aims to connect staff members at UCSB via mentor-mentee relationships. Mentorship is a vital part of personal and professional development, and offers benefits for both the mentee and the mentor.

Application window: July - August 15

For more information, email: gaucho.mentor@gmail.com
Tenets of Community
Diversity, Equity and Inclusion

For the Campus Community
• Workplace Accommodations
• Veteran’s Resource Center
• Women’s Center
• Resource Center for Sexual & Gender Diversity (RCSGD)
• Campus Advocacy Resources & Education (CARE)
• Multicultural Center
• Alcohol & Drug Program

For the Student
• Counseling & Psychological Services (CAPS)
• Undocumented Student Services
• Disabled Students Program (DSP)
• Non-Traditional Students Center
• Office of International Students & Scholars (OISS)
• Educational Opportunity Program & Cultural Resource Centers
Perks and Amenities

Perks and Activities
Amenities and Resources
Entertainment and Dining
Celebrate All Year Long
• New Year’s Day
• Martin Luther King Day
• Presidents Day
• Cesar Chavez Day
• Memorial Day
• Independence Day

• Labor Day
• Veterans Day
• Thanksgiving Day
• Day after Thanksgiving
• Christmas Eve
• Christmas
• New Year’s Eve
Much Appreciated
Staff Appreciation Week

Five Days of Fun

- Ice Cream Social
- Food Trucks at Lunch
- Cookie Contest
- Arts & Crafts Bazaar
- Staff Social
- Staff Assembly Drawing
- Tours: The REEF & Storke Tower
- Citation of Excellence Awards presented at Chancellor’s Luncheon
Nurturing the Whole Self
Wellness Amenities

UCSB Department of Recreation

Faculty and Staff Wellness

- Fitness Classes
- Workstrong Program
- Diabetes Prevention Program
- Personal Training
- Nutrition Consulting

Gaucho Rec Classes

- Arts & Crafts
- Certification
- Dance
- Mind & Body
- General Interest
- Martial Arts & Self Defense
- Sports

Something Good Organics

Community Supported Agriculture

- CSA is a direct link between farmer and the consumer
- Produce harvested within 24 hours of delivery to Campus
- Sign up for a subscription
Centralized Family Support
My Family Resources

- Orfalea Family Children's Center
- University Children's Center
- UCSB Youth Programs & Summer Day Camp
- Family and Medical Leave
- Lactation Support Program
- Sittercity & Care.com Membership

FYE: FIRST YEAR EXPERIENCE
Home Is Where the Heart Is
UCSB Housing

UCSB Community Housing Office
Assistance in locating a rental property near campus
For more information, contact:
(805) 893-4371 or ucsbcho@housing.ucsb.edu

Coastal Housing Partnership
Dedicated to serving the community by assisting local employees with home buying needs
For more information, contact:
(805) 969-1025 or https://www.coastalhousing.org/
A World of Ideas
UCSB Library

- **Library** Card = Access Card
- **Interlibrary** Loan (ILL)
- **Quarter** Book Loan Period
- **Off-Campus** Database Access
- **Events**, Exhibitions & Readings
- **Subject** Matter Experts
Something for Everyone
UCSB Events

- UCSB Arts & Lectures
- UCSB Department of Theatre and Dance
- UCSB Department of Music
- MultiCultural Center
- AD&A Museum
- UCSB Events & Tickets
Everything Under One Roof
University Center (UCEN)

To get request an access card remotely: Send an email to ucen-access@ucsb.edu requesting the card. Include a picture (jpeg) of the person needing a card plus a recharge form with the account # to be charged.
A Plethora of Options
Campus Dining

Break Bread at the UCEN

• Jamba Juice
• Panda Express
• Romaine’s
• Root 217
• Santorini Island Grill
• Starbucks Coffee
• Subway
• Wahoo’s Tacos
Help us, Help you
Resources and Survey Monkey

New Employee, a resource for the first 31 days:
https://www.hr.ucsb.edu/new-employees

Current Employees, a resource beyond your first few weeks:
https://www.hr.ucsb.edu/current-employees
Collective Bargaining Units
Are you Represented by a Union?

If you are represented by a union, you will be contacted directly to meet with your union representative virtually.
UCPath Benefits Webinar
UC Health & Welfare Benefits

- Employees who are eligible for **Full** benefits and Primary Retirement Benefits (UC Retirement Choice UCRP)
  **Every Friday from 10:30AM to 12:00PM (weekly)**

- Employees who are NOT eligible for UCRP (**Mid-Level** and **Core** benefits)
  **2nd Thursday of the Month from 10:30AM to 12:00PM (monthly)**

**How to Attend**

- Join [zoom.us Meeting](https://UCOP.zoom.us/j/9517875041)
- Meeting ID code: 951 787-5041

**Questions**

- Submit an inquiry to the UCPath Center via your UCPath Dashboard
- Need a personalized Roadmap? Submit a ticket via [UCSB HR Service Now](https://ucsbhr.ucsb.edu/service/requests) → Human Resources/Benefits Administration /Request for New Employee Benefits Orientation
UC SANTA BARBARA