Title	Abbreviation	Placement	Example	Comments
Administrator	Adm	After function and before modifiers	ACAD ADM 1	
Analyst	Anl	After function and before modifiers	PAYROLL ANL 1	
Applicant	Applcnt	After function and before modifiers	RESP CARE PRACTITIONER APPLCNT	
Assistant	Ast	After function and before modifiers	MED AST 1	Also Title Modifier
Associate	Asc	After function and before modifiers	CHILD DEV ASC	Also Title Modifier
Chancellor	Chan	Depends	ACTG CHAN	
Chemist	Chem	After function and before modifiers	INHALATION RSCH CHEM TOX PRN	
Chief	Chf	Depends	POLICE CHF	Also Title Modifier
Chief Administrative Officer	CAO	Function After	CAO MED CTR	
Chief Compliance and Audit Officer	CCAO	After SVP	SVP CCAO	
Chief Ethics and Compliance Officer	CEACO	After Associate VC Title	ASC VC AND CEACO	
Chief Executive Officer	CEO	Function After	CEO MED CTR	
Chief External Affairs Officer	CEAO	After Associate VC Title and Function	ASC VC DVRSTY AND CEAO	
Chief Financial Officer	CFO	After other title and function at end	EXEC VP CFO	
Chief Information Officer	CIO	After Associate VP Title including Function	ASC VP IT AND CIO	
Chief Medical Officer	CMO	Function after	CMO MED CTR	
Chief Operating Officer	COO	Function after	COO LNBL	
Chief Procurement Officer	CPO	After Associate VP Title	ASC VP CPO	
Chief Risk Officer	CRO	Complete Title	CRO	
Chief Strategy Officer	CSO	Function After	CSO MED CTR	
Consultant	Cnslt	After function and before modifiers	ORG CNSLT 2	
Coordinator	Crd	After function and before modifiers	TRANSPLANT CRD 1	
Counselor	Cnslr	After function and before modifiers	ACAD ACHIEVEMENT CNSLR 5	
Director	Dir	After function and before modifiers	MED SVC DIR	
Engineer	Engr	After function and before modifiers	ENGR TCH SUPV 2	Also Function
Electrician	Electrn	After function and before modifiers	MED CTR TECH ELECTRN SUPV SR	
Estimator	Est	After function and before modifiers	INSPECTOR PLANNER EST SR	
Executive Director	Exec Dir	After function and before modifiers	COMPENSATION EXEC DIR	
Inspector	Insp	After function and before modifiers	INSP PLANNER EST AST	
Instructor	Instr	Depends	CLIN VOLUNTEER INSTR	

Title	Abbreviation	Placement	Example	Comments
Manager	Mgr	After function and before modifiers	COMP RES MGR 1	
Mechanic	Mech	After function and before modifiers	HVAC MECH LD	
Mechanician	Mechn	After function and before modifiers	MED CTR LAB MECHN SUPV SR	
Navigator	Navgtr	After function and before modifiers	PAT NAVGTR CLIN 3	
Officer	Ofcr	After function and before modifiers	FINANCIAL AID OFCR 3	
Operator	Opr	After function and before modifiers	POWER SEWING MACHINE OPR	
Performer	Perf	After function and before modifiers	STDT ARTIST OR PERF	
Physician	Physcn	After function and before modifiers	STAFF PHYSCN	
Practitioner	Pract	After function and before modifiers	NURSE PRACT	
Professional	Profl	After function and before modifiers	FEDERAL GOVERNMENT REL PROFL 4	
Programmer	Progr	After function and before modifiers	APPLICATIONS PROGR 5	
Project Manager	Project Mgr	After function and before modifiers	DESIGN CONST PROJECT MGR 4	
Registered Nurse	RN	After function and before modifiers	EMPLOYEE HEALTH SVC RN MGR 1	
Representative	Repr	After function and before modifiers	EMPL REL REPR 1	
Scientist	Sci	After function and before modifiers	CLIN LAB SCI	
Secretary	Secr	After function and before modifiers	LEGAL SECR	
Senior Managing Director	Sr Mgn Dir	Function at the end	SR MGN DIR FIXED INCOME	
Senior Vice President	SVP	Always at the beginning	SVP UNIV AFF	
Specialist	Spec	After function and before modifiers	PUBL EDUC SPEC 2	
Staff Research Associate	SRA	Always at the beginning	SRA 1	
Superintendent	Supt	After function and before modifiers	PHYS PLT SUPT SR	
Supervisor	Supv	After function and before modifiers	PROG ANL SUPV 3	
Technician	Tchn	After function and before modifiers	CARDIOVASCULAR TCHN	
Technologist	Tchno	After function and before modifiers	HISTO TCHNO 2	
Therapist	Ther	After function and before modifiers	PHYS THERAPIST 4	
Toxicologist	Tox	After function and before modifiers	INHALATION RSCH CHEM TOX PRN	
Vice Chancellor	VC	Modifiers before and Function After	VC STDT AFFAIRS	Ex with modifier – Exec VC and Provost
Vice Dean	VD	Modifiers before and Function After	VD History	
Vice President	VP	Modifiers before and Function After	VP HR	Ex with modifier – Asc VP Bus Ops

TITLE MODIFIERS

Modifiers	Abbreviation	Placement	Example	Comments
I, II, II, etc.	1, 2, 3	Always at Very End but can be before other modifiers or titles	PUBL EDUC SPC 1	
Apprentice	Appr	Always at End	ELECTRN APPR	
Assistant	Ast	Depends: After Function and Before Title	INTERCOL ATH COACH AST	Also Title (Physician Ast is different than Ast Physician)
Associate	Asc	Depends: After Title	LANDSCAPE ARCHITECT ASC	Also Title
Chief	Chf	Depends: After Title and before any additional modifiers (sr, asc)	RAD THERAPY TCHG SUPV CHF	Also Title
Executive	Exec	After Function and Before Title	GENERAL COUNSEL EXEC SECR	
Exempt	Ex	Always at End	NON EVALUATED PSS EX	
Junior	Jr	Always at End and Before #	ENGR SUPV JR	
Lead	Ld	Always at End and Before #	MED CTR FOOD SVC WORKER LD	
Non Exempt	Nex	Always at Very End	REPROGRAPHICS SUPV SR NEX	
Principal	Prn	Always at End and Before #	DIETITIAN SUPV PRN	
Per Diem	PD	Always at the Very End	FOOD SVC WORKER PRN PD	
Senior	Sr	Always at End and Before #	COLLECTIONS REP SUPV SR	

FUNCTIONAL TITLE ABBREVIATIONS

Function	Abbreviation
_____	Blank
K – 14	K to 14
Academic	Acad
Academic Year	AY
Accountability	Acctbly
Anesthesia	Anes
Acting	Actg
Administrative	Admin
Administration	Admstn
Advanced or Advancement	Adv
Agriculture & Natural Resources	ANR
Alliances	Allns
Ambulatory	Ambul
Analysis	Anl
Animal	Anml
Appointed or Appointment	Appt
Arboretum	Arbor
Athletics	Ath
Audio Visual	AV
Automotive or Automation	Auto
Behavioral	Beh
Billing	Bill
Building	Bldg
Business	Bus
Catheterization	Cath
Center or Centers	Ctr
Central	Ctrl
Certified	Cert
Children's Hospital and Research Center Oakland	CHO
Clinic, Clinical or Clinics	Clin
Cogeneration	Cogen
Collection or Collections	Coll
Communications	Comm
Community	Cmty
Compliance	Cmplnc
Computational	Cmptl
Computed Tomography	CT
Construction	Const
Contribution	Contrib
Control or Controls	Cntrl
Coordination	Crdtn

Function	Abbreviation
Council	Cncl
Counseling	Cnslng
Credential or Credentialing	Cred
Description	Desc
Development	Dev
Differential	Diff
Diversity	Dvrsty
Document or Documentation	Doc
Education or Educational	Educ
Electroencephalograph or Electroencephalographic	EEG
Electronics	Electr
Employee Assistance Program	EAP
Entrepreneurship	Entrepren
Engineering	Engr
Environment	Envir
Environmental, Health & Safety	EHS
Equal Employment Opportunity	EEO
Equipment	Equip
Expert	Exp
Extended	Extd
Extension	Ext
Facility or Facilities	Fac
Finance	Fin
Fiscal Year	FY
Function or Functional	Func
Gastrointestinal	GI
General	Gen
Government or Governmental	Govt
Graduate	Grad
Grant	Gnt
Health Care or Healthcare	HC
Health Sciences	HS
Heavy	Hvy
Hospital	Hosp
Human Resources	HR
Image or Imaging	Img
Improve or Improvement	Impv
Information	Info
Information Technology	IT
Innovations	Innov
Intelligence	Intel
Intercollegiate	Intercol

Function	Abbreviation
Intramural	Intra
Investment	Inv
Intraoperative neurophysiological monitoring	IONM
Laboratory	Lab
Laboratory Animal Medicine	LAM
Lawrence Berkeley National Labs	LBNL
Licensed Vocational Nurse	LVN
Learning	Lrn
Licensed	Lic
Machine & Equipment	ME
Machine or Machinery	Mach
Maintenance	Maint
Management/Senior Professional	MSP
Managed	Mgd
Managing	Mgn
Management	Mgt
Mechanical	Mech
Medical or Medicine	Med
Medical Center	Med Ctr
Nuclear	Nuc
Nursing	Nurse
Nutrition	Ntrtn
Office	Ofc
Operating or Operations	Ops
Outpatient	Outpat
Patient	Pat
Performance, Performer or Performing	Perf
Physical	Phys
Planner	Plnr
Planning	Plng
Plant	Plt
Preparation	Prep
Production	Prod
Program	Prg
Programming	Progm
Public	Publ
Publishing	Pblsh
Psychological or Psychology	Psych
Quality	Qlty
Quality Assurance	QA
Radiation	Rad

Function	Abbreviation
Radiology, Radiologic or Radiological	Radlg
Records	Rcds
Recreation	Recr
Recruitment	Recrmt
Registered	Reg
Registry or Registries	Regis
Regulatory	Regl
Rehabilitation	Rehab
Reimbursement	Reimb
Relations	Rel
Research	Rsch
Research Grants and Program Office	RGPO
Residence	Rsdnc
Resident	Rsdt
Resource or Resources	Resc
Respiratory	Resp
Retirement	Ret
Safety	Sfty
Salary	Sal
Scheduled	Sched
School and College	SAC
School of Medicine	SOM
Science	Sci
Security	Scrty
Service or Services	Svc
Skilled	Skld
Skills	Skls
Special	Spc
Staff	Stf
Stationary	Sty
Strategy or Strategic	Strat
Student	Stdt
Student Health Services	SHS
Subject or Subjects	Subj
Supplement	Suppl
Support	Supp
Sustainability	Sustain
Systems	Sys
Systemwide	Syswide
Technical	Tchl
Technician	Tchn
Technology	Tech
Temporary	Temp

Function	Abbreviation
Therapy	Ther
Titled	Ttl
Trimmer or Trimming	Trim
University of CA Office of President	UCOP
Untitled	Unttl
University	Univ
Unscheduled	Unsched
Vocational	Voc
Voltage	Volt
Work Study	WkSty

Eliminate Functional Area and all derivations (except for SMG titles)
Eliminate .()- etc.