Agenda
Today’s Experience

Overview
UC Pride
Organizational Structure
UC Policies and Mandated
Information Technology
Training
Staff Tools and Resources

Information for Virtual:

UC Health and Welfare Benefits
UC Retirement Benefits
Forty minutes of insight + fun!

The FYE program was created with our new colleagues in mind, but we have found this information incredibly relevant to our campus colleagues equally.

The FYE is open to all UC Santa Barbara staff. Register on Shoreline.
Overview

UC + UCSB System
UC Mission
Teaching, Research + Public Service

The distinctive mission of the University is to serve society as a center of higher learning, providing long-term societal benefits through transmitting advanced knowledge, discovering new knowledge, and functioning as an active working repository of organized knowledge. That obligation, more specifically, includes undergraduate education, graduate and professional education, research, and other kinds of public service, which are shaped and bounded by the central pervasive mission of discovering and advancing knowledge.
At-A-Glance
Facts and Figures

Education

• Total Enrollment: 280,380
• Alumni: 2.0 M
• Academic Disciplines: 160+
• Degree Programs: 800+

Faculty and Staff

• Total Employed: 227,700
• UC is the state’s 3rd largest employer
UC System
Campus Locations

1868
- UC Berkeley

1944
- UC Santa Barbara

Today
- 10 Campus Locations
- 6/10 Locations Ranked in the Top 50 US Universities
UC System
Medical Centers + National Laboratories

- 5 Medical Centers
- 5 Level 1 Trauma Centers
- 3 National Laboratories

- Centers specialize in Complex Care
  - Provide:
    - ½ of all transplants
    - ¼ of extensive burn care in California

- National Laboratories
  - The Regents of the University of California manage and operate U.S. Department of Energy (DOE) national laboratories
UC Office of the President
UCOP

Fast Facts

• Board of Regents
• Student Support
• Medical Centers
• Academic, Research and Public Service
• UC Workforce
Michael V. Drake, M.D.
President, University of California
Welcome to UCSB

Named Best Place to Work—five years running
Best Place to Work
UC Santa Barbara

2021
Best Place to Work

UC Santa Barbara is honored to be named Best Place to Work for *five years running*
History
UC Santa Barbara
Through the Years
A Timeline of UC Santa Barbara

Hello, UCSB! 1958

Raising a Landmark 1969

New Digs 1954

Inaugural Nobel 1998

Rising Through the Ranks 1995

Olé! 1936

Pre-UC 1921

Entering the UC 1944

Human Resources, Administrative Services Division

UC SANTA BARBARA
UC Pride
Distinguished Faculty and Alumni
UCSB Pride
Gaucho Legacy

#1
Green School

#5
Public National University

#10
National Institutes and Centers

#60+
Guggenheim Fellows
Distinguished Faculty
UC Santa Barbara

Walter Kohn
1998 Nobel Prize in Chemistry

Herbert Kroemer
2000 Nobel Prize in Physics

Alan J. Heeger
2000 Nobel Prize in Chemistry

Finn E. Kydland
2004 Nobel Prize in Economics

David J. Gross
2004 Nobel Prize in Physics

Shuji Nakamura
2014 Nobel Prize in Physics
Distinguished Alumni
UC Santa Barbara

- Creatives
  - Michael Douglas, Actor & Producer
  - Harris Faulkner, TV Journalist
  - Jack Johnson, Singer & Songwriter

- Public Service
  - Lois Capps, U.S. Congresswoman
  - Salud Carbajal, U.S. Congressman

- Explorers
  - Robert Ballard, Discoverer of the Titanic
  - Leroy Chiao, Space Shuttle Astronaut

- Big Business
  - Nick Swinmurn, Founder of Zappos.com
  - Logan Green, Co-Founder & CEO of Lyft

- Sports
  - Jason Lezak, Olympic Gold Medal, Swimming
  - Alan “Big Al” Williams, NBA Player
Strength in Numbers
UC Santa Barbara Workforce

Non-Academic Staff

• Student Workers: 3,967
• Career & Contract: 3,477

Academic Personnel

• Faculty: 1,191
• Academic Staff: 2,721

Total
11,356
Acclaimed Academic Programs
Colleges + Schools

Majors, Degrees + Credentials
• 200+ majors, degrees and credentials
• 90+ undergraduate majors
• 50+ graduate programs

Undergraduate Colleges
• College of Letters & Science
• College of Engineering
• College of Creative Studies

Graduate Schools + Programs
• Graduate Division
• Bren School of Environmental Science & Management
• The Gevirtz Graduate School of Education

Professional + Continuing Education
• Division of Professional and Continuing Education
• Technology Management Program
Organizational Structure

UC and UCSB
UC Leadership
Chancellor and President

Henry Yang
Chancellor, UC Santa Barbara

Michael V. Drake, M.D.
President, University of California
UCSB Leadership
Chancellor + Cabinet

Henry Yang Chancellor

- Academic Affairs
  Executive Vice Chancellor
  - David Marshall

- Administrative Services
  Vice Chancellor
  - Garry Mac Pherson

- Associate Vice Chancellor, External Affairs
  - John Longbrake

- Associate Vice Chancellor, Development
  - Vacant

- Office of Research
  Vice Chancellor
  - Joseph Incandela

- Student Affairs
  Vice Chancellor
  - Margaret Klawunn

- Finance & Resource Management
  Associate Chancellor
  - Chuck Haines
Search for:
Faculty and Staff

- Name
- Email Address
- Department

Submit

Search for:
Faculty and Staff

- Name
- Email Address
- Department

Search for new contacts by: first and/or last name, email address, or department.

Email

Human Resources

Submit

Use the drop-down tab to find department names.
UCSB Personnel Policies
Non-Represented, Represented Employees + Faculty

Non-Represented Staff

Personnel Policies for Staff Members (PPSM)
- Salary
- Hours of Work
- Overtime
- Vacation
- Sick Leave
- Leaves of Absence
- Probationary Period

Represented Staff

Union Contract
- Salary
- Hours of Work
- Overtime
- Vacation
- Sick Leave
- Leaves of Absence
- Probationary Period

Faculty Member

Academic Personnel Manual (APM) & Red Binder
- Salary
- Leaves of Absence
- Appointment & Promotion
- Recruitment
- Benefits & Privileges
- Access & Conduct
- Additional Compensation
**Required Training**

**Learning Center**

**Required**
- Substance Abuse Policy and Implementing Guidelines
- Ethical Values and Conduct
- Cyber Security Awareness Fundamentals
- Sexual Violence and Sexual Harassment Prevention Training
- COVID-19 Returning to Work Training

**Job-Specific**
- Refer to your Learning Center “Required Training” tab

**Safe Campus Community**
Cyber Security in the Workplace
You Hold the Keys
Services, Resources and Amenities

Work-Life Balance
HR Department
ServiceNow
At Your Service
Human Resources Department

- Employee Services
- Employee + Labor Relations
- Talent Acquisition
- Compensation
- Position Management + Workforce Administration
How to Request Assistance
UCSB ServiceNow
Employee Services
Academic and Staff Assistance Program (ASAP)
Office of the Ombuds
Academic + Staff Assistance Program
ASAP

Promoting the wellbeing of:
• Academic Personnel
• Faculty
• Staff
• Eligible Family Members

By assisting with confidential:
• Consultation
• Counseling
• Psychological Wellness Training
• Threat Assessment and Management

Code of Ethics:
• Confidential & Cost-Free

Email: asap@hr.ucsb.edu
Call (805) 893-3318
Find Direction
Office of the OMBUDS

Promoting the wellbeing of:
• Faculty
• Staff
• Students
• and More!

By assisting with confidential:
• Consultation
• Mediation
• Facilitation
• Retreats
• Workshops

Code of Ethics:
• Confidential
• Informal
• Impartial
• Independent

Call (805) 893-3285, no email
Training and Educational Resources
Development and Education
Training Programs and Certificates
Self-Paced Training
Training + Educational Opportunities
Scholarships + Discounts

UCSB 2/3 Reduced Fee Program
- Apply for admission
- Submit HR ServiceNow ticket
- HR determines eligibility
- Registrar’s office applies credit

UCSB Professional and Continuing Education (PaCE)
- Register and save 25% on courses
- Eligible family can save 15%
- PaCE Scholarships up to $600

Dilling Yang Staff Scholarship Program
- Submit HR ServiceNow ticket
- Submit application
- Provide proof of payment
- HR issues reimbursement
- Complete evaluation form

Human Resources, Administrative Services Division
Training + Educational Opportunities
Programs + Certificates

All Staff Development

• Supervisory Certificate Program (SCP)

• UC People Management Series and Certificate Program (UC PMCP)

Manager and Supervisory Development

• Management Development Program (MDP)

• Management Skills Assessment Program (MSAP)
Always Be Learning
LinkedIn Learning

“If you are not willing to learn, no one can help you. If you are determined to learn, no one can stop you.”

Zig Ziglar
American author, salesman, and motivational speaker

- Thousands of Courses
- Audio-Only Mode
- Custom Learning Paths
- Certifications
- Connect your LinkedIn Profile
- Expert Q&A

To log in, please visit: https://www.learningcenter.ucsb.edu/
Advance Your Career
My UC Career

- Begin Career Discovery
- Job Search
- Resume
- Tell Your Story
- Network and Research
- Pre and Post Interview

MY UC CAREER
Transportation

Transportation Options
Complimentary Shuttles

On-Campus Alternatives
Electric Vehicles
Transportation and Parking Services (TPS) Permits

Parking Permits
$8 daily or $37.50/mo with payroll deduction

Carpool Permits
$18.75/mo

Transportation Alternatives Program (TAP)
57 hours of complimentary parking/quarter for those who commute to UCSB by foot, skateboard, bicycle, bus, carpool, vanpool or train.

For More Information
https://www.tps.ucsb.edu/
Transportation and Parking Services (TPS)
On-Campus Alternatives

Additional Support
Associated Students
Bicycle Shop
TAP Bicycle Program
Zipcar Car Share

Public Safety Services
CSO Safety Escort Service
893-2000
Time to Take Charge
Electric Vehicle Charging Stations

UCSB Electric Vehicle Charging Stations
Available in Lots 1, 10, 18 and 22

Fee: by the kWh through ChargePoint or via permit for non-network trickle chargers

For More Information
http://tps.ucsb.edu/
UCSB Shuttle
MTD Line 28

- UCSB
- El Colegio
- Santa Catalina Hall
- Phelps Road
- Camino Real Marketplace
Get Involved, Stay Involved
Newsletters
Mentorship
Campus Committees
Leadership and Service
Opportunities for Staff

- UC AMP
  - University of California Administrative Management Professionals
- APIA
  - Asian Pacific Islander Alliance
- CSAC
  - Chancellor’s Staff Advisory Committee
- LGBTQ Staff & Faculty Collective
- LUNA
  - Latinx UCSB Networking Association
- PWA
  - Professional Women’s Association
- Staff Assembly
- Toastmasters
- ucsbBLACK
- UCSB VSA
  - UCSB Veteran & Staff Association
- YPN
  - Young Professionals Network

- SEW: Staff Engagement Workgroup
- LGBTQ+ Mentoring Program
- Trans* Task Force

Human Resources, Administrative Services Division
CONGRATULATIONS
ON THE NEW JOB!

You’ve found a great employer — one who recognizes the power of giving back to help improve people’s lives right here in Santa Barbara County. At UC Santa Barbara, you have the wonderful opportunity to give back to our community through our longstanding partnership with United Way.

United Way of Santa Barbara County focuses on academic achievement, financial empowerment and crisis response and recovery.

We hope you will join your fellow colleagues and consider participating in our annual campus-wide United Way Campaign in winter quarter! Or if you would like to make a one time donation please visit:

www.unitedwaysb.org/donate

We are inspired by our faculty, staff, students, and alumni who invest in the communities around us. For more information please visit:

www.ia.ucsb.edu/uw

UC SANTA BARBARA

YOUR LOCAL IMPACT PROGRAMS

YOUR SUPPORT...

Helps 350+ at-risk students improve their literacy and math skills over the summer instead of losing academic progress

Helps 250+ first and second graders prepared for school by improving their academic and school readiness skills

Helps 40 struggling students receive unique and effective tutoring that’s tailored to meet the specific literacy needs of every student

Helps 10,000+ local students improve their reading by using online, individualized literacy tools every day

Helps 4,700+ households receive millions in individual, rental & utilities assistance through Covid-19 response and recovery

United Way leads innovative community partnerships and delivers programs that achieve measurable results with a primary focus on education, financial stability and crisis response and recovery.

United Way of Santa Barbara County | 120 E. Gutierrez St, Santa Barbara, CA 93101 | unitedwaysb.org
Gaucho Mentor Connection (GMC)
Professional Development, Networking, and Skill Acquisition

Gaucho Mentor Connection is a year-long program that aims to connect staff members at UCSB via mentor-mentee relationships. Mentorship is a vital part of personal and professional development and offers benefits for both the mentee and the mentor.

Application window: July-August 15
For more information, email: gaucho.mentor@gmail.com
Get Connected, Stay Informed
Gaucho Voice

1. Join using this link! https://shoreline.ucsb.edu/GVSE/club_signup
2. Sit back and receive events, organization announcements and staff-specific opportunities to your inbox!
Find Us On Shoreline

Welcome to Shoreline!
The official campus engagement platform at UC Santa Barbara

See you on Shoreline!
Join the Club
Staff Groups

Groups registered with Student Engagement & Leadership (SEAL/OSL) and/or Human Resources (HR) in order to have access to University facilities and/or resources and whose membership is restricted to current faculty and/or staff only. See http://osl.sa.ucsb.edu.

1. Search Groups
2. Filter by Group Category
3. View Group Details

Asian Pacific Islander Alliance
Faculty/Staff-Only Group - Academic, Community, Cultural, Professional, Social, Staff-Only Social Group, Staff-Only Specialty/Professional Group
- Mission

LGBTQ Staff & Faculty Collective
Faculty/Staff-Only Group - Staff-Only Specialty/Professional Group
- Mission

Lifetime membership
Get Involved
Staff Events

1. **UCSB AMP Meeting - UC Path Debrief**
   - Date: Thu, 21 Nov 2019
   - Time: 10:00 AM – 11:00 PM
   - Location: 2001 BioEngineering (next to Library)
   - Type: Meeting
   - Miscellaneous: 4 going
   - Event Details: UCSB Administrative Management Professionals

2. **Council of UC Staff Assemblies (CUCSA) Quarterly Meeting**
   - Date: Wed, 04 Dec 2019
   - Time: 11:00 AM – Fri, 06 Dec 2019, 3:00 PM
   - Location: UCSB Campus
   - Type: Leadership
   - Miscellaneous: Staff Assembly

3. **9th Annual Winter Warmer and Arts & Crafts Bazaar**
   - Date: Fri, 13 Dec 2019
   - Time: 11:00 AM – 1:00 PM
   - Location: Campbell Hall Plaza
   - Type: Social
   - Miscellaneous: Staff Assembly
Tenets of Community
Diversity, Equity and Inclusion

For the Campus Community

• Workplace Accommodations
• Veterans Resource Center
• Women’s Center
• Resource Center for Sexual & Gender Diversity (RCSGD)
• Campus Advocacy Resources & Education (CARE)
• Multicultural Center
• Alcohol & Drug Program

For the Student

• Counseling & Psychological Services (CAPS)
• Undocumented Student Services
• Disabled Students Program (DSP)
• Non-Traditional Students Center
• Office of International Students & Scholars (OISS)
• Educational Opportunity Program & Cultural Resource Centers
Perks and Amenities
Perks and Activities
Amenities and Resources
Entertainment and Dining
Observed Holidays

Celebrate All Year Long

- New Year’s Day
- Martin Luther King Day
- Presidents Day
- Cesar Chavez Day
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve
- Christmas
- New Year’s Eve
Much Appreciated
Staff Appreciation Week

Five Days of Fun
• Ice Cream Social
• Food Trucks at Lunch
• Cookie Contest
• Arts & Crafts Bazaar
• Staff Social
• Staff Assembly Drawing
• Tours: The REEF & Storke Tower
• Citation of Excellence Awards presented at Chancellor’s Luncheon

Human Resources, Administrative Services Division
Much Appreciated
Staff Appreciation Month

Staff MAYNIA!
- Origami with APIA
- Cooking with Robby and The Collective
- Weekly Prize Drawing with SA
- Weekly Trivia Tournament with SEW
- Melanin Mixer with ucsbBLACK
- Bingo + Coffee with Colleagues with SA
- Staff Marketplace on Shoreline
- Citation of Excellence Awards
...and so much more!

#forusbyus
Nurturing the Whole Self
Wellness Amenities

**UCSB Department of Recreation**

*Faculty and Staff Wellness*

- Fitness Classes
- Workstrong Program
- Diabetes Prevention Program
- Personal Training
- Nutrition Consulting

**Gaucho Rec Classes**

- Arts & Crafts
- Certification
- Dance
- Mind & Body
- General Interest
- Martial Arts & Self Defense
- Sports
Centralized Family Support
My Family Resources

- Pregnancy & New Parent Consultations
- Support Groups & Workshops
- Referrals to Campus & Community Services

- Lactation Support Program
- Bright Horizons: Sittercity & Years Ahead
- Work-Life & My Family Resources
Home Is Where the Heart Is
UCSB Housing

UCSB Community Housing Office
Assistance in locating a rental property near campus
For more information, contact:
(805) 893-4371
or
ucsbcho@housing.ucsb.edu

Coastal Housing Partnership
Dedicated to serving the community by assisting local employees with rental and home buying needs
For more information, contact:
(805) 969-1025 or kym@coastalhousing.org
A World of Ideas
UCSB Library

- Library Card = Access Card
- Interlibrary Loan (ILL)
- Quarter Book Loan Period
- Off-Campus Database Access
- Events, Exhibitions & Readings
- Subject Matter Experts
Something for Everyone
UCSB Events

- Arts & Lectures
- Department of Theatre and Dance
- Department of Music
- MultiCultural Center
- Art, Design & Architecture Museum (AD&A Museum)
- Events & Tickets
- Recreation
- Library
- Carsey-Wolf Center
- Interdisciplinary Humanities Center (IHC)
- Media Arts & Technology (MAT)
To get request an access card remotely: Send an email to ucen-access@ucsb.edu requesting the card. Include a picture (jpeg) of the person needing a card plus a recharge form with the account # to be charged.
A Plethora of Options
Campus Dining

Break Bread at the UCEN

- Jamba Juice
- Panda Express
- Romaine’s
- Root 217
- Santorini Island Grill
- Starbucks Coffee
- Subway
- Wahoo’s Tacos
UCPath Benefits Webinar
UC Health + Welfare Benefits

• Employees who are eligible for **Full** benefits and Primary Retirement Benefits (UC Retirement Choice UCRP)
  **Every Friday from 10:30AM to 12:00PM (weekly)**

• Employees who are NOT eligible for UCRP (**Mid-Level** and **Core** benefits)
  **2nd Thursday of the Month from 10:30AM to 12:00PM (monthly)**

**How to Attend**
• Join [zoom.us](https://UCOP.zoom.us/j/9517875041)
• Meeting ID code: 951 787-5041

• Pre Recorded Version:

**Questions**
• Submit an inquiry to the UCPATH Center via your UCPATH Dashboard

• Need a personalized Roadmap? Submit a ticket via [UCSB HR Service Now](https://ucsb.hr) 🡪 **Human Resources/Benefits Administration /Request for New Employee Benefits Orientation**
Help us, Help you
Resources and Survey

New Employee, a resource for the first 31 days: https://www.hr.ucsb.edu/hr-units/talent-acquisition/new-employee-orientation

Current Employees, a resource beyond your first few weeks: https://www.hr.ucsb.edu/employee-resources
Check out our Beautiful Campus
Virtually until You’re In-Person

Click on the picture below to begin your tour!