

PAN Notification Review Selection

PAN Notification Review Selection

Flash Back

Did you know that you can experience deja vu just by using Notification Review Selection in the PAN subsystem? What?! Another way of looking at PANs? (Isn't once enough?!) While you may not use it for what you routinely DO in PPS, it can be a useful tool for looking back at what you DID.

So what is it? Just what it says. A PAN Review, but based only on the criteria you select.

You can use this to:

- * Look at the PANs you have created.
- * Look at the PANs you have received.
- * Send your PAN to someone else (if you hadn't before).

Remember that PANs do have a shelf life, so don't try to retrieve PANs that are too old (say, more than 6 months).

To get to the screen, type in INRS in the "Next Func" field. (You can also get it through the PSRV-PAN Services Menu). You will get a screen that gives you a number of criteria with which to select PANs. Of the seven shown, there are four that can be used:

- * Transaction - by screen or bundle (EAPP, SAPT, etc.)
- * Originator ID - by preparer who sent PAN
- * Date - by date
- * Notification Addressee - by reviewer who has received PAN

For the Application criterion, there's only one application for UCSB, and that's PPS. So ignore this one. The Department and Time criteria are not available for use.

You can specify from one to four selection criteria to retrieve the PANs you would like. The more specific your request, the more criteria you select. Beware of using only one criterion--if you do you will end up with ALL of the PANs that fit that selection, and that can be a lot!

One useful combination is using your Originator ID plus Date for looking up all of the PANs you did on a particular date. A list of PANs meeting your criteria will appear. You can then select the PAN you want by placing an "S" in the space to the left of it (and Enter). Voila!

Be aware that using the PAN Notification Review Selection is NOT a substitute for reviewing PANs via your PPS inbox. INRS will NOT mark you down as having reviewed the PAN. It's just a way to look back at your PANs for those times when you need it. Enjoy your flash back!