Employee Relations Solutions: Help for Managers & Supervisors.

Two days- Monday July 6, 2015 and Wednesday July 8, 2015, 8:30 am – 12:00 pm. Human Resources Learning Center (SAASB 3101DD)
A Comprehensive Overview Course; also part of the Supervisory Certificate Program. Dealing with employee relations issues can be one of the most difficult parts of a supervisor’s or manager’s job. Gain the knowledge and skills necessary to improve your management skills and effectively resolve the three most common employee issues: performance, attendance, and conduct. Also, learn about progressive discipline and the different forms of corrective actions. (NOTE: This course costs $70)

Where’s Wilma?

Tuesday, August 25, 2015, 9:00 am -11:00 pm. Human Resources Learning Center (SAASB 3101DD)
This course explains the difference between exempt and non-exempt employees, and provides a framework for encouraging improved attendance. Whether you think your employee may have an issue with excessive absenteeism, tardiness, or “presentee-ism,” this class will give you the tools you need to deal with these issues.

Managing in a Union Environment/Smooth Sailing

Wednesday, September 16, 2015, 10:00 am --12:00 pm. Human Resources Learning Center (SAASB 3101DD)
Supervising represented employees and navigating the various union contracts that govern their terms and conditions of employment are growing challenges. This workshop provides a brief overview of the basics of managing employees in a unionized environment. The course will provide you basic guidance on what you need to know for effective management in a union environment, including: how employees get represented how collective bargaining agreements are negotiated and what happens when a represented employees files a grievance? This course is also taught as part of the Management Development Series.

All courses require pre-registration.
Bee SMART and Register! You can register by emailing Debra Martin at Debra.Martin@hr.ucsb.edu.