NEW MANAGERS

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SUGGESTED FOR FEBRUARY 2017

New Manager Fundamentals
Duration 1 hr. 12 min.
Learn how to survive your first 30 days with confidence, establish your identity as a leader, build trust, facilitate effective meetings, and use authority successfully, while increasing value to the organization. This course qualifies for Lynda’s professional development units.

Motivating and Engaging Employees
Duration 1 hr. 50 min.
An estimated 70% of employees are unsatisfied or unproductive. This course walks you through specific actions you can take to strengthen trust, create motivation, honor contributions, and retain your superstars.

How to Hire, Retain, and Grow Top Millennials
Duration 54 min. 17 sec.
Now the largest workforce generation, millennials often differ from preceding generations in terms of expectations, work-life balance, and more. Explore best practices with multi-generational experts.

Coaching and Developing Employees
Duration 1 hr. 5 min.
Discover how to build your own leadership and coaching skills in order to transform and empower staff. Step-by-step strategies include power talk, active listening, and working through blind spots and resistance.

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