Vacation Accrual Codes N, F, and E

Sure, you know your A, B, Cs

What about N, F and E?

Oh. THOSE Leave Accrual Codes. The ones that don't get talked about much. So let's talk. Here's what they mean:

N - No Vacation, No Sick Leave
F - No Vacation, 8 hours (per month) Sick leave
E - 16 hours (per month) Vacation, No Sick Leave

Now, here's who gets what:

N - Not eligible to earn either Vacation or Sick leave:
--> Academic appointments made on 9/12 or 9/9 basis
--> Academic appointments made on 11/12 basis at less than 50% time*
--> Graduate Student Researchers appointed less than 12 months, any percentage of time; or 12 months or more, less than 50% time
--> WOS (WithOut Salary) appointments
--> BYA (BY Agreement) appointments

F - Eligible to earn Sick leave but not Vacation:
(Must be on AT LEAST 50% pay status in a given month to earn Sick leave)
--> Academic appointments made on an 11/12 basis at less than 6 months, 50% time or more*
--> Limited appointments of less than 6 months and/or less than 50% time
--> Casual/Restricted (Student Assistant) appointments

E - Eligible to earn Vacation but not Sick leave:
--> Graduate Student Researchers appointed 12 months or more, 50% or more

Got all that?! If you're ever in doubt, call Edna Arellano(x4048) or Coni Edick (x3197) for staff leave accrual questions. For academic leave accrual codes, check out section IV-8a in the Red Binder (https://ap.ucsb.edu/policies.and.procedures/red.binder/index.cfm) or call Cindy Doherty (x8332).

* 11/12 Academic appointments, appointed at 6 months or more, at 50% or more time, have a leave accrual code of 'D' (16 hours Vacation, 8 hours Sick).

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